

Green Room



September 2017

Dear Parents,

Greetings and welcome to the Green Room. We are looking forward to the upcoming school year and all the fun we are going to have learning. We wanted to touch base with you and go over some of our classroom rules, expectations of your children and some of the things that will be happening in our classroom.

One of the goals we have as teachers in the green room is to help get your children ready for kindergarten. This not only includes the cognitive skills (recognizing letters and numbers, spelling and writing names, naming shapes and colors...) but **more importantly** the social/emotional aspect (including self-regulation, conflict resolution, and handling disappointment.) Therefore, we will spend time discussing and working on appropriate behaviors, ways to handle conflict and communicating using our words. Starting this fall we will begin assessments and observations on your children so we can get an idea of where they are cognitively and emotionally. Then, in the spring we will conduct parent teacher conferences. You are more than welcome to come in any time to discuss how your child is doing.

Attached you will find a copy of the daily schedule. As you can see most of the preschool activities take place in the morning, starting at 9:00, so please plan accordingly when dropping your children off in the morning. It is very difficult to go back and make up circle time activities that get missed. If your child is sick or will not be at school by 9:00 please call the Center at 761-6538 and let the front desk know.

I have the children address me as Mrs. Lincoln as I feel it is a form of respect and also good practice for when they start school. My co-worker during the day is Miss Ines. We will also have a closing person that works the afternoon shift. She will be introduced when we know who it is.

Please do not allow your children to bring toys from home to school. They get lost, they get broken and the children get hurt feelings because they do not get shared with everybody. The only day they need to bring anything from home is on show and share days which will be every Friday. Please look at the monthly calendar which will give you and your child an idea of what to bring. Toys brought on other days will either be sent home or put up for the day.

We will submit Scholastic Book Orders on a monthly basis. If you would like to order books you can either go online (attached you will find directions on how to do this) or you can return the order form with a check made out to scholastic books to school on or before the due date. Our classroom code is GJXWR. Please ask if you have any questions.

Licensing for the State of Montana requires us to provide a rest time for all children in our center. Typically we get on our cots between 1:00 and 1:15 and get up at 3:00. In the Green Room children are required to be on their cots and be quiet. We do not force anyone to sleep. After we have been on our cots for an hour those that are awake will be given a nap basket which includes quiet activities for them to work on.

Just a reminder that breakfast is served from 8:00-8:30 every morning. If you would like your child to eat breakfast at school please have them here before 8:30.

Please provide an extra set of clothes that can be left in your child's cubby. We sometimes need them because of milk spills, paint spills or sometimes bathroom accidents.

Each child has a cubby and a mailbox in the classroom labeled with their name. Please get in the habit of checking your child's mailbox every day. This is where we place calendars, parent letters, and completed art work that is ready to go home.

We do not do daily slips in the green room. There is a parent board above the cubbies inside the classroom where we will communicate daily activities, projects and stories read. Please take a moment to read when you pick up your child. If you need any additional information regarding their day please ask. Any child specific information we feel you need to know will be placed in their mailbox or communicated to you by one of your child's teachers.

We know we have thrown a lot of information at you but we feel communicating this information to you is important. At the beginning of each month you will receive a parent letter and monthly calendar outlining what will be going on at school for the month. Please take the time to read it over and then ask if you have any questions.

Sincerely,
Mrs. Lincoln
Miss Ines

